

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

March 13, 2024 Minutes

1. **CALL TO ORDER AND ROLL CALL** President Ranganathan called the regular meeting to order at 6:30 p.m. at the District Office.

Directors Present: President Ranganathan, Directors Lucille Glassman, Steve Jordan, Brian Holtz, and Essy Stone.

Staff Present: Phil Witt, General Manager; Anthony Stoloski, Operations Manager; Brandon Laurie, Engineer, Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; Samantha Vu, Office Manager/District Secretary; and Cory Burkett, Billing Clerk.
2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** Director Ranganathan wants the credit card transaction added to the consent calendar. It was moved by Director Holtz, seconded by Director Stone to approve the consent calendar. Motion approved unanimously – voice vote.
4. **APPROVE ADU SUBMETER POLICY** There was a board discussion. It was moved by Director Holtz, seconded by Director Jordan to delete the first sentence of section D. Motion failed – voice vote (1 – 4). Ayes: Director Holt. Nays: Directors Ranganathan, Glassman, Jordan and Stone. It was moved by Director Stone, seconded by Director Glassman to approve the ADU submeter policy with the edits discussed and made at the meeting. Motion approved – voice vote (4 – 1). Ayes: Directors Ranganathan, Glassman, Jordan and Stone. Nays: Director Holtz.
5. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt, reported that the District sampled one well and is waiting for the results. Quarry Lake is still spilling over and is still being monitored. An MOU was sent to Alameda Water District and is being reviewed. The grant application to Valley Water is being worked on with Hanson Bridgett.
6. **ENGINEER’S REPORT**
 - A. **CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE WATER MAIN IMPROVEMENTS** District Engineer, Brandon Laurie, reported that the project is going out to bid. This will be brought to the Board for award at the May board meeting.
 - B. **MCCANN OPERATION CENTER DESIGN** District Engineer, Brandon Laurie, reported that the preliminary design is with the planning department at the Town of Los Altos Hills. Story poles will need to go up at the McCann Operation Center.
 - C. **WEST FREMONT, ST. FRANCIS WATER MAIN IMPROVEMENTS** District Engineer, Brandon Laurie, reported that the project is on schedule and the surveying process will start.
7. **MANAGER’S REPORT** General Manager, Phil Witt reported that the District developed a truck replacement policy based on the State of CA and what they proposed. There was an update on the tier 2 allocations. The District received a response from the Town of Los Altos Hills regarding the Page Mill Leak.

A. FIELD REPORT

- ▶ On 2/7, the District replaced a broken angle stop at 27460 Altamont Rd.
- ▶ The District received two new trucks on 2/27. The old trucks are listed for sale on Gov Deals.
- ▶ DACO completed the asphalt restoration on Page Mill Rd. The paving was the result of the water main leaks on 1/7/2024.
- ▶ The District completed 6 ARV upgrades.
- ▶ The District is still working on the Service Line Material Inventory.

B. CUSTOMER COMMUNICATIONS District Secretary, Samantha Vu reported that the online payment portal is working well, and customers are utilizing the feature.

8. DIRECTOR'S REPORT

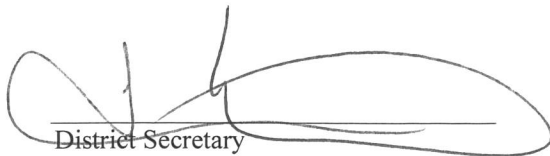
A. BAWSCA, Valley Water, ACWA/JPIA, and other agency topics There was an update on the fixed rate increase by SFPUC. The General Manager will write a letter to express the District's concerns.

B. Director Comments

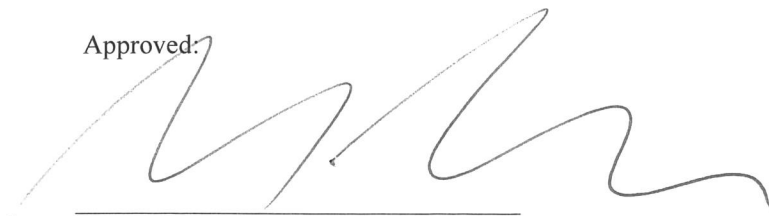
9. AGENDA ITEMS FOR APRIL 10, 2024

- ▶ SCADA upgrades
- ▶ Truck policy

10. ADJOURNMENT The meeting was adjourned at 8:41 p.m.


District Secretary

Approved:


Board President